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Tampa, Florida 33601

DATE: 12/28/2009

SUBJECT: Courthouse Access and Security Screening

Effective Monday, December 28, 2009, the Hillsborough County Sheriff's Office (HCSO) modified access procedures at the Edgecomb and Annex Courthouse buildings to streamline the security screening process. Those modifications are set out as follows:

- Access to Courthouse facilities by the general public is now limited to the three lobby doors at the Edgecomb Courthouse main entrance. The general public will no longer be allowed access through the south entry of the Courthouse Annex building. There will no longer be a dedicated employee lane at the main Edgecomb entrance.
- The following persons who possess proper identification may utilize a dedicated entrance at the south end of the Courthouse Annex building accessed from Jefferson Street:

Law enforcement officers, State Attorney's Office staff, Public Defender's Office staff, facilities maintenance staff, employees of the Clerk of Court, all other Courthouse employees, and members of the news media. With the exception of law enforcement officers, all persons authorized to use this dedicated access point will be subjected to full security screening. All packages, briefcases, purses, boxes, and similar items will be subjected to x-ray screening.

- Any Courthouse employee with proper photo identification may utilize the Zack Street loading dock door to enter the Edgecomb Courthouse building from 7:30 am to 9:00 am, and from 12:00 pm to 1:30 pm (Monday through Friday), but will still be subjected to complete security screening.

Thank you for your cooperation and understanding as we continue efforts to improve and enhance the security process to ensure the safety and security of all persons working and conducting business in the Courthouse complex.

Major James P. Livingston
Court Operations Division